

**MEETING MINUTES OF THE
PEACE OFFICER STANDARDS
AND TRAINING BOARD ADMINISTRATIVE RULES
COMMITTEE**

**TEAMS MEETING
BISMARCK, NORTH DAKOTA**

October 3, 2024

Members Present

Roger Hutchinson
Adrian Martinez
Travis Stefonowicz

Administrative Staff

Pat Helfrich

Executive Secretary Pat Helfrich started the meeting at 1:00 p.m.

Administrative Rule Discussions

109-02-02(1) license requirements

Propose to remove board certified and change to ND LETA (ND Law Enforcement Training Academy)

109-02-01-04.1(3) reserve officers

Propose to change 40 hours in 30 days to no more than 480 hours per year.

109-02-02-11 fees

Propose changes to the following:

Change examination fee from \$25 to \$50

Change initial license fee from \$45 to \$100

Change license renewal fee from \$45 to \$100

Change late license renewal fee up to 30 days from \$100 to \$250

Change late license renewal fee 31 days to 365 from \$250 to \$500

Change reinstatement fee for sidearm suspension/revocation from \$250 to \$500

Want to add a fee for suspension of a license, 54-35-27(7) prohibits adding new fees. Can only change existing fees. Need to discuss further and if legislation needs to be done first. Also need to see if 12-63-06 needs to be legislatively changed for changes.

10902-02-14 inactive status

Remove annual sidearm qualification and have a use of force test and sidearm qualification mandatory if hired by agency.

Want to change training hour requirement to be online or in person for all 60 hours POST approved instead of the 20 hour online current limit.

109-02-02-15 continuing education

Change to 60 hours online or in person POST approved courses instead of the 20 online current limit.

109-02-03-04 sidearm qualification

Want to change that 1 duty weapon and 1 off duty weapon count towards POST sidearm qualification.

109-02-02-06(2) licensing examinations

Want to add a third attempt at the licensing examination. Currently POST allows 3 attempts on the use of force test and the sidearm qualification. Want to be consistent.

Want to allow individuals to challenge the POST exams if they qualify for Basic Waiver. This will allow agencies to start utilizing these officers in a full capacity instead of waiting for a reciprocity course.

109-02-04-09 (4)(d) course certification

Want to change training minimum from 1-hour increments to 30-minute increments. This will allow podcasts and shorter courses to be approved so training can be easier to obtain even while on duty.

109-02-01-04 Other License requirements

Want to remove "only" from, "Only a salaried peace officer" may attend the LETA. Would like to add a section to allow students sponsored by a North Dakota University System college or university to attend the ND LETA. This would help grow the applicant pool for LE agencies who are struggling to hire officers. This would also be a benefit to agencies as it will save them monetary funds in sending new officers. It will also benefit interested officers as it will allow them to complete their college degree and be license eligible.

Committee meeting adjourned at approximately 2:35 PM